



**A-AP**



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**P.P. A-Priority CH-3003 Bern, BJ, STRAFR-SSR**

Muster Test  
Mustergasse 1  
3011 Bern  
Switzerland

Recipient  
Swiss Criminal Records  
Service for Excerpts to Private  
Individuals  
Bundesrain 20  
CH-3003 Bern

**Application for special excerpt from criminal records**

Salutation	Mr.
Name	<b>Muster</b>
Name at birth	Muster
First name(s)	<b>Test</b>
Date of birth, OASI number	<b>01.01.1910,</b>
Place of family origin / Native country	<b>Bern / Switzerland</b>
Parents' names and first names	Muster, Test; Muster, Testa
E-mail / telephone	muster@test.ch, 000 000 00 00
Number of excerpts / amount / form	1, de, fr, CHF 17.00, on paper by post

Date: ..... **X** Applicant's own signature: ..... **X**

**Attention: Do not forget to sign this form and send by post. In the event that your signature or the necessary enclosures are missing, the form will be returned to you for completion**

**Enclosures:**

**1. Confirmation of the employer**



**2. Copy of passport**



Send the signed order form by priority mail via Swiss Post today (10.01.2023), and you are likely to receive your excerpt until 18 January 2023 (if the delivery address is in Switzerland). If further inquires on our part are necessary, please allow for a longer delivery period.